

# PMI CAPM

**PMI PROJECT MANAGEMENT ASSOCIATE CERTIFICATION  
QUESTIONS & ANSWERS**

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Exam Summary – Syllabus – Questions

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## **CAPM**

**PMI Certified Associate in Project Management (CAPM)**

**150 Questions Exam – Duration of 180 minutes**

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## Table of Contents

Know Your CAPM Certification Well:.....	3
PMI CAPM Project Management Associate Certification Details: .....	3
CAPM Syllabus: .....	4
<b>Project Management Fundamentals and Core Concepts - 36%</b> .....	4
<b>Predictive, Plan-Based Methodologies - 17%</b> .....	5
<b>Agile Frameworks/Methodologies - 20%</b> .....	5
<b>Business Analysis Frameworks - 27%</b> .....	6
PMI CAPM Sample Questions: .....	7
Study Guide to Crack PMI Project Management Associate CAPM Exam: .....	9

## Know Your CAPM Certification Well:

The CAPM is best suitable for candidates who want to gain knowledge in the PMI Project Management. Before you start your CAPM preparation you may struggle to get all the crucial Project Management Associate materials like CAPM syllabus, sample questions, study guide.

But don't worry the CAPM PDF is here to help you prepare in a stress free manner.

The PDF is a combination of all your queries like-

- What is in the CAPM syllabus?
- How many questions are there in the CAPM exam?
- Which Practice test would help me to pass the CAPM exam at the first attempt?

Passing the CAPM exam makes you PMI Certified Associate in Project Management (CAPM). Having the Project Management Associate certification opens multiple opportunities for you. You can grab a new job, get a higher salary or simply get recognition within your current organization.

## PMI CAPM Project Management Associate Certification Details:

<b>Exam Name</b>	PMI Certified Associate in Project Management
<b>Exam Code</b>	CAPM
<b>Exam Fee Member</b>	USD \$225
<b>Exam Fee Non-member</b>	USD \$300
<b>Exam Duration</b>	180 Minutes
<b>Number of Questions</b>	150
<b>Passing Score</b>	Above Target / Target / Below Target / Needs Improvement
<b>Format</b>	Multiple Choice Questions
<b>Books / Trainings</b>	<a href="#">Handbook</a>
<b>Schedule Exam</b>	<a href="#">Apply Now</a>
<b>Sample Questions</b>	<a href="#">PMI Project Management Associate Exam Sample Questions and Answers</a>
<b>Practice Exam</b>	<a href="#">PMI Certified Associate in Project Management (CAPM) Practice Test</a>

# CAPM Syllabus:

Topic	Details
<b>Project Management Fundamentals and Core Concepts - 36%</b>	
<b>Task 1</b>	<p>- Demonstrate an understanding of the various project life cycles and processes.</p> <ul style="list-style-type: none"> <li>• Distinguish between a project, program, and a portfolio.</li> <li>• Distinguish between a project and operations.</li> <li>• Distinguish between predictive and adaptive approaches.</li> <li>• Distinguish between issues, risks, assumptions, and constraints.</li> <li>• Review/critique project scope.</li> <li>• Apply the project management code of ethics to scenarios (refer to PMI Code of Ethics and Professional Conduct).</li> <li>• Explain how a project can be a vehicle for change.</li> </ul>
<b>Task 2</b>	<p>- Demonstrate an understanding of project management planning.</p> <ul style="list-style-type: none"> <li>• Describe the purpose and importance of cost, quality, risk, schedule, etc.</li> <li>• Distinguish between the different deliverables of a project management plan versus product management plan.</li> <li>• Distinguish differences between a milestone and a task duration.</li> <li>• Determine the number and type of resources in a project.</li> <li>• Use a risk register in a given situation.</li> <li>• Use a stakeholder register in a given situation.</li> <li>• Explain project closure and transitions.</li> </ul>
<b>Task 3</b>	<p>- Demonstrate an understanding of project roles and responsibilities.</p> <ul style="list-style-type: none"> <li>• Compare and contrast the roles and responsibilities of project managers and project sponsors.</li> <li>• Compare and contrast the roles and responsibilities of the project team and the project sponsor.</li> <li>• Explain the importance of the role the project manager plays (e.g., initiator, negotiator, listener, coach, working member, and facilitator).</li> <li>• Explain the differences between leadership and management.</li> <li>• Explain emotional intelligence (EQ) and its impact on project management.</li> </ul>
<b>Task 4</b>	<p>- Determine how to follow and execute planned strategies or frameworks (e.g., communication, risks, etc.).</p> <ul style="list-style-type: none"> <li>• Give examples of how it is appropriate to respond to a planned strategy or framework (e.g., communication, risk, etc.).</li> <li>• Explain project initiation and benefit planning.</li> </ul>

Topic	Details
<b>Task 5</b>	<ul style="list-style-type: none"> <li>- Demonstrate an understanding of common problem-solving tools and techniques.</li> <li>• Evaluate the effectiveness of a meeting.</li> <li>• Explain the purpose of focus groups, standup meetings, brainstorming, etc.</li> </ul>
<b>Predictive, Plan-Based Methodologies - 17%</b>	
<b>Task 1</b>	<ul style="list-style-type: none"> <li>- Explain when it is appropriate to use a predictive, plan-based approach.</li> <li>• Identify the suitability of a predictive, plan-based approach for the organizational structure (e.g., virtual, colocation, matrix structure, hierarchical, etc.).</li> <li>• Determine the activities within each process.</li> <li>• Give examples of typical activities within each process.</li> <li>• Distinguish the differences between various project components.</li> </ul>
<b>Task 2</b>	<ul style="list-style-type: none"> <li>- Demonstrate an understanding of a project management plan schedule.</li> <li>• Apply critical path methods.</li> <li>• Calculate schedule variance.</li> <li>• Explain work breakdown structures (WBS).</li> <li>• Explain work packages.</li> <li>• Apply a quality management plan.</li> <li>• Apply an integration management plan.</li> </ul>
<b>Task 3</b>	<ul style="list-style-type: none"> <li>- Determine how to document project controls of predictive, planbased projects.</li> <li>• Identify artifacts that are used in predictive, plan-based projects.</li> <li>• Calculate cost and schedule variances.</li> </ul>
<b>Agile Frameworks/Methodologies - 20%</b>	
<b>Task 1</b>	<ul style="list-style-type: none"> <li>- Explain when it is appropriate to use an adaptive approach.</li> <li>• Compare the pros and cons of adaptive and predictive, plan-based projects.</li> <li>• Identify the suitability of adaptive approaches for the organizational structure (e.g., virtual, colocation, matrix structure, hierarchical, etc.).</li> <li>• Identify organizational process assets and environmental factors that facilitate the use of adaptive approaches.</li> </ul>
<b>Task 2</b>	<ul style="list-style-type: none"> <li>- Determine how to plan project iterations.</li> <li>• Distinguish the logical units of iterations.</li> <li>• Interpret the pros and cons of the iteration.</li> <li>• Translate this WBS to an adaptive iteration.</li> </ul>

Topic	Details
	<ul style="list-style-type: none"> <li>• Determine inputs for scope.</li> <li>• Explain the importance of adaptive project tracking versus predictive, plan-based tracking.</li> </ul>
<b>Task 3</b>	<ul style="list-style-type: none"> <li>- Determine how to document project controls for an adaptive project.               <ul style="list-style-type: none"> <li>• Identify artifacts that are used in adaptive projects.</li> </ul> </li> </ul>
<b>Task 4</b>	<ul style="list-style-type: none"> <li>- Explain the components of an adaptive plan.               <ul style="list-style-type: none"> <li>• Distinguish between the components of different adaptive methodologies (e.g., Scrum, Extreme Programming (XP), Scaled Adaptive Framework (SAFe®), Kanban, etc.).</li> </ul> </li> </ul>
<b>Task 5</b>	<ul style="list-style-type: none"> <li>- Determine how to prepare and execute task management steps.               <ul style="list-style-type: none"> <li>• Interpret success criteria of an adaptive project management task.</li> <li>• Prioritize tasks in adaptive project management.</li> </ul> </li> </ul>
<b>Business Analysis Frameworks - 27%</b>	
<b>Task 1</b>	<ul style="list-style-type: none"> <li>- Demonstrate an understanding of business analysis (BA) roles and responsibilities.               <ul style="list-style-type: none"> <li>• Distinguish between stakeholder roles (e.g., process owner, process manager, product manager, product owner, etc.).</li> <li>• Outline the need for roles and responsibilities (Why do you need to identify stakeholders in the first place?).</li> <li>• Differentiate between internal and external roles.</li> </ul> </li> </ul>
<b>Task 2</b>	<ul style="list-style-type: none"> <li>- Determine how to conduct stakeholder communication.               <ul style="list-style-type: none"> <li>• Recommend the most appropriate communication channel/tool (e.g., reporting, presentation, etc.).</li> <li>• Demonstrate why communication is important for a business analyst between various teams (features, requirements, etc.).</li> </ul> </li> </ul>
<b>Task 3</b>	<ul style="list-style-type: none"> <li>- Determine how to gather requirements.               <ul style="list-style-type: none"> <li>• Match tools to scenarios (e.g., user stories, use cases, etc.).</li> <li>• Identify the requirements gathering approach for a situation (e.g., conduct stakeholder interviews, surveys, workshops, lessons learned, etc.).</li> <li>• Explain a requirements traceability matrix/product backlog.</li> </ul> </li> </ul>
<b>Task 4</b>	<ul style="list-style-type: none"> <li>- Demonstrate an understanding of product roadmaps.               <ul style="list-style-type: none"> <li>• Explain the application of a product roadmap.</li> <li>• Determine which components go to which releases.</li> </ul> </li> </ul>
<b>Task 5</b>	<ul style="list-style-type: none"> <li>- Determine how project methodologies influence business analysis processes.</li> </ul>

Topic	Details
	<ul style="list-style-type: none"> <li>Determine the role of a business analyst in adaptive and/or predictive, plan-based approaches.</li> </ul>
<b>Task 6</b>	<ul style="list-style-type: none"> <li>- Validate requirements through product delivery.</li> <li>Define acceptance criteria (the action of defining changes based on the situation).</li> <li>Determine if a project/product is ready for delivery based on a requirements traceability matrix/product backlog.</li> </ul>

## PMI CAPM Sample Questions:

### Question: 1

During the planning phase, a project manager must create a work breakdown structure (WBS) to improve management of the project's components. What should be included in the WBS?

- Activity dependencies
- Resource estimates
- Description of work
- Work package risks

**Answer: c**

### Question: 2

How can a project manager evaluate project team development?

- Produce team performance assessments.
- Provide recognition awards to team members
- Hold weekly meetings to engage every member
- Complete a personal skill assessment on each team member

**Answer: a**

### Question: 3

How is program success measured?

- By the quality, timeliness, cost-effectiveness, and customer satisfaction of the product or service
- By delivering the benefit of managing the program's projects in a coordinated manner
- By completing the right projects to achieve objectives rather than completing projects the right way
- By aggregating the successes of the individual projects in the program

**Answer: b**

**Question: 4**

A Change Control Board (CCB) is required on a project when:

- a) The project is part of a larger portfolio of projects.
- b) The project is defined as strategic for the organization.
- c) The project has been selected as a “watch project.”
- d) It is defined in the Scope or Change Management Plan.
- e) A CCB is required only for large or complex change requests.

**Answer: d**

**Question: 5**

During which project management process is the Project Charter created?

- a) Initiating
- b) Planning
- c) Executing
- d) Monitoring and controlling
- e) Closing

**Answer: a**

**Question: 6**

Which of the following is not a Develop Project Team technique?

- a) Interpersonal skills
- b) Training
- c) Team building
- d) Resource Breakdown Structure
- e) Recognition and rewards

**Answer: d**

**Question: 7**

Which of the following set of elements is part of an effective communications management plan?

- a) Glossary of common terminology, constraints derived from specific legislation and regulation, person responsible for communicating information, project management plan, resource management plan
- b) Escalation processes, person responsible for communicating the information, glossary of common terminology, methods or technologies used to convey the information
- c) Phone book directory, stakeholder communication requirements, project charter, glossary of common terminology
- d) Organizational chart, escalation processes, person responsible for communicating the information, project management plan, glossary of common terminology

**Answer: b**



**Question: 8**

Which set of competencies should a project manager have?

- a) Expertise in the Industry, leadership and business management, and bilingual skills
- b) Technical project management, expertise in every role, and PMP certification
- c) Leadership, strategic and business management, and technical project management
- d) Expertise in every detail on project activities. PMP certification, and leadership

**Answer: c**

**Question: 9**

The Cost Management Plan would not contain which of the following?

- a) Level of precision requirements
- b) Control thresholds
- c) Financial methods
- d) Project cost accounting methods
- e) Funding sources

**Answer: e**

**Question: 10**

A tool and technique used in the Develop Project Charter process is:

- a) change control tools
- b) expert judgment
- c) meetings
- d) analytical techniques

**Answer: b**

## Study Guide to Crack PMI Project Management Associate CAPM Exam:

- Getting details of the CAPM syllabus, is the first step of a study plan. This pdf is going to be of ultimate help. Completion of the syllabus is must to pass the CAPM exam.
- Making a schedule is vital. A structured method of preparation leads to success. A candidate must plan his schedule and follow it rigorously to attain success.
- Joining the PMI provided training for CAPM exam could be of much help. If there is specific training for the exam, you can discover it from the link above.

- Read from the CAPM sample questions to gain your idea about the actual exam questions. In this PDF useful sample questions are provided to make your exam preparation easy.
- Practicing on CAPM practice tests is must. Continuous practice will make you an expert in all syllabus areas.

### **Reliable Online Practice Test for CAPM Certification**

Make ProcessExam.com your best friend during your PMI Certified Associate in Project Management exam preparation. We provide authentic practice tests for the CAPM exam. Experts design these online practice tests, so we can offer you an exclusive experience of taking the actual CAPM exam. We guarantee you 100% success in your first exam attempt if you continue practicing regularly. Don't bother if you don't get 100% marks in initial practice exam attempts. Just utilize the result section to know your strengths and weaknesses and prepare according to that until you get 100% with our practice tests. Our evaluation makes you confident, and you can score high in the CAPM exam.

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