

# Atlassian ACP-220

**Atlassian Confluence Administration for Cloud  
Certification Questions & Answers**

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**ACP-220**

**[Atlassian Certified Professional - Confluence Administration for Cloud](#)**

**70 Questions Exam – 67% Cut Score – Duration of 180 minutes**

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## Discover More about the Atlassian ACP-220 Certification

Are you interested in passing the Atlassian ACP-220 exam? First discover, who benefits from the ACP-220 certification. The ACP-220 is suitable for a candidate if he wants to learn about Confluence. Passing the ACP-220 exam earns you the Atlassian Certified Professional - Confluence Administration for Cloud title.

While preparing for the ACP-220 exam, many candidates struggle to get the necessary materials. But do not worry; your struggling days are over. The ACP-220 PDF contains some of the most valuable preparation tips and the details and instant access to useful [ACP-220 study materials just at one click.](#)

## Atlassian ACP-220 Confluence Administration for Cloud Certification Details:

|                            |   |
|----------------------------|---|
| <b>Exam Name</b>           | Atlassian Certified Professional - Confluence Administration for Cloud            |
| <b>Exam Code</b>           | ACP-220   |
| <b>Exam Price</b>          | \$249 (USD)   |
| <b>Duration</b>            | 180 mins  |
| <b>Number of Questions</b> | 70  |
| <b>Passing Score</b>       | 67%   |
| <b>Books / Training</b>    | <a href="#">Prepare for the Confluence Administration for Cloud certification</a> |
| <b>Schedule Exam</b>       | <a href="#">Certmetrics</a>   |
| <b>Sample Questions</b>    | <a href="#">Atlassian Confluence Administration for Cloud Sample Questions</a>    |
| <b>Practice Exam</b>       | <a href="#">Atlassian ACP-220 Certification Practice Exam</a>                     |

## Atlassian ACP-220 Syllabus:

| Topic   | Details  |
|---|--|
| <b>Access and permissions - 21%</b>             |  |
| Distinguish administration types                | <ul style="list-style-type: none"> <li>- Interpret requirements to know when to request app admin access from org admins for Confluence sites</li> <li>- Add additional space admins to spaces</li> <li>- Recognize that app admins can always manage space access</li> </ul>  |
| Provide and troubleshoot Confluence site access | <ul style="list-style-type: none"> <li>- Enable anonymous access to use Confluence and view user profiles through site and space administration and understand its implications</li> <li>- Recognize when an org admin or user access admin needs to be solicited to grant limited license-free guest access within the total user count of the license tier</li> <li>- Recognize when an org admin or user access admin needs to be solicited to grant a user license</li> </ul>  |
| Grant space access and permissions              | <ul style="list-style-type: none"> <li>- Add unlicensed guests as participants to a single designated space</li> <li>- Enable public links for specific spaces to let people without access to Confluence view content</li> <li>- Determine who has space access to view its content and delete own pages</li> <li>- Set permissions around who can create space content and comments and who can add restrictions and export and administer the space</li> <li>- Grant users the ability to edit pages through the add pages space permission</li> <li>- Copy permissions from another space</li> <li>- Recover space permissions for oneself</li> <li>- Restore default permissions for a space</li> </ul> |
| Troubleshoot permissions                        | <ul style="list-style-type: none"> <li>- Identify and troubleshoot scenarios where page restrictions supersede space permissions, including view permissions inherited as a result of parent pages</li> <li>- Recognize that users' permissions may change for content moved across spaces</li> <li>- Troubleshoot the include page and insert</li> </ul>  |

| Topic   | Details   |
|---|---|
|   | <p>excerpt macros to ensure that users have permissions to view content referenced in multiple spaces</p> <ul style="list-style-type: none"> <li>- Troubleshoot permission changes after restoring a space's permissions to site defaults</li> <li>- Identify and troubleshoot user settings</li> <li>- Know that the admin key can be used to bypass page restrictions for admins, but is only available in the Premium and Enterprise plans</li> <li>- Recognize that space permissions granted directly to a user and/or acquired from multiple groups are additive and therefore a user could get different permissions from different sources</li> </ul> |
| <b>Site configuration - 13%</b>               |   |
| Set general configuration                     | <ul style="list-style-type: none"> <li>- Set the Confluence landing page and configure company hub</li> <li>- Configure date and time formats used across the site</li> <li>- Determine maximum attachment sizes and number allowed per upload</li> <li>- Determine the global default language</li> </ul>  |
| Configure notifications and shortcut links    | <ul style="list-style-type: none"> <li>- Enable and disable recommendation email with weekly content updates</li> <li>- Customize the email domain sending Confluence emails</li> <li>- Understand that notifications can be fine tuned further by end users</li> </ul>   |
| Manage and configure templates and blueprints | <ul style="list-style-type: none"> <li>- Be able to interpret requirements to determine if a blueprint or a template is needed</li> <li>- Create templates from existing blueprints for reasons such as to simplify the page tree and to ensure that cloud updates don't affect these changes</li> <li>- Create templates using predefined content, labels, and variables for individual spaces or global use</li> <li>- Enable and disable global blueprints</li> <li>- Understand that blueprints are sets of templates which may include one or multiple pages</li> </ul>  |

| Topic                                     | Details   |
|---|---|
|   | <ul style="list-style-type: none"> <li>- Use the Create from Template macro to standardize creation of documents with a specific template</li> </ul>  |
| <b>Security and data management - 11%</b> |   |
| Security                                  | <ul style="list-style-type: none"> <li>- Hide external links from search engines</li> <li>- Establish global permissions that allow members of user groups to create spaces and manage their own personal space</li> <li>- Set default permissions for new spaces</li> <li>- Allow public links in all new spaces</li> <li>- Set permissions for group access to analytics tab</li> </ul>   |
| Data Management                           | <ul style="list-style-type: none"> <li>- Find pages that correspond to macro usage, including as evaluation for removing unused apps or apps with overlapping functionality</li> <li>- Generate space reports to evaluate specific spaces' activity and size</li> <li>- Import/export, backup, archive, delete, and restore Confluence data including entire spaces</li> <li>- Prepare for potentially restoring deleted spaces and reinstating global configurations with site backups</li> <li>- Configure application links at both the site and space level</li> <li>- Configure the application navigator to enable users a method to open other apps</li> </ul> |
| <b>Look and feel - 8%</b>                 |   |
| Site Look and Feel Standardization        | <ul style="list-style-type: none"> <li>- Customize navigation with logos and color schemes</li> <li>- Set themes for spaces</li> <li>- Set site-wide header and footer</li> <li>- Standardize PDF export format</li> <li>- Replace default space logo with company logo</li> <li>- Add banner announcements for all Confluence users within the site</li> </ul>   |
| Space Customizations                      | <ul style="list-style-type: none"> <li>- Create space specific templates and promote them as needed to the "Featured" and "Promoted" categories in the template browser</li> <li>- Set the themes for the space</li> <li>- Customize layout and PDF export for the space</li> </ul>   |

| Topic   | Details   |
|---|---|
| <b>Space setup and general settings - 15%</b> |   |
| Create space                                  | <ul style="list-style-type: none"> <li>- Interpret requirements to determine which space features to enable</li> <li>- Create a new space from templates in order to pre-populate pages and auto-determine default features enabled</li> <li>- Select permissions so that the space is only visible to the space creator, uses the default permissions, or copies permissions from another space</li> <li>- Name the new space, choose the icon, and customize the space key</li> </ul>   |
| Set space details and configuration           | <ul style="list-style-type: none"> <li>- Set the name, key, categories, description, and home page</li> <li>- Configure additional space permissions including adding additional space admins</li> <li>- Manage content status options available to users</li> <li>- Enable and disable avatars on published content</li> <li>- Control auto-suggestions for related pages</li> <li>- Enable and disable space features Blogs, automation, analytics, calendars, content manager, smart links, databases, whiteboards, folders, shortcuts, apps)</li> <li>- Archive, delete, change owner, change status, and run automation for content selected directly within the content manager</li> <li>- Transfer page ownership for deactivated accounts</li> <li>- Enable space to automatically convert all pages that are eligible for full conversion to the new editor</li> </ul> |
| Move space data                               | <ul style="list-style-type: none"> <li>- Export space content in a CSV, HTML, XML, or PDF format</li> <li>- Move pages between spaces and troubleshoot and modify permissions in each space as needed</li> <li>- Utilize the include page and insert excerpt macros as alternatives to moving or copying content</li> </ul>   |
| <b>Content administration - 13%</b>           |   |
| Managing the page tree and space content      | <ul style="list-style-type: none"> <li>- Restore archived/deleted content (in trash) to the space root, then move it back to its</li> </ul>   |

| Topic  | Details  |
|--|--|
|  | original location to restore permissions and sidebar access<br>- Organize pages under other pages or within a folder<br>- Reorder content from the space settings<br>- Ensure that users needing to reorder pages have the 'Add' permission for the space and 'View' permission on the relevant pages and parent pages<br>- Move entire branches of the page tree by moving the parent page<br>- Review list of attachments used throughout the space and add and filter by labels   |
| Removing content and finding missing content             | - Archive pages and spaces to remove them from the page hierarchy and searches<br>- Delete spaces and pages to move content to trash and then remove permanently when the trash is purged<br>- Understand how deleting a page affects incoming links and macros referencing the page in other pages, as well as child pages<br>- Find missing pages through space setting lists for hidden pages, archived pages, and restricted pages and modify page restrictions as necessary<br>- Enable efficient searching by recommending labels for related content<br>- Know the conditions that cause "undefined" links, and be able to locate them in Space settings<br>- Troubleshoot pages not found within the hierarchy of the homepage |
| <b>Automation rules - 11%</b>                            |  |
| Recommend automation rules to meet business requirements | - Creating set of child pages when a folder is created<br>- If a certain label is added to the page, then an AI summary is sent to attendees   |
| Configure automation rules                               | - Import and export rules<br>- Enable users to add smart buttons with automation rules to pages they can edit<br>- Know the parts of an automation rule - triggers, conditions, actions, branch rule   |
| Analyze and troubleshoot automation rules                | - Interpret requirements to create and modify rules  |



| Topic   | Details  |
|---|--|
|   | <ul style="list-style-type: none"> <li>- Recognize implications of configuring an automation rule for a single space versus multiple spaces</li> <li>- Troubleshoot errors using the audit log including the use of the log action function</li> <li>- Transfer ownership of automation rules to receive updates on errors that occur during rule execution</li> <li>- Analyze automation actor permissions to ensure proper automation performance</li> <li>- Monitor automation usage and usage trends to stay within plan limits</li> </ul> |
| <b>Monitor Confluence site performance - 7%</b> |  |
| Analyze Mission Control and Analytics           | <ul style="list-style-type: none"> <li>- Analyze trends in views to understand how site is being utilized</li> <li>- Monitor total number of spaces, content, and Confluence searches for unusual spikes</li> <li>- Monitor Confluence access, especially for guests</li> <li>- Monitor pages without active owners</li> <li>- Organize page content and labels based on most searched terms</li> </ul>  |
| Track changes through the Audit Log             | <ul style="list-style-type: none"> <li>- Filter log results by date range to identify causes of changes</li> <li>- Configure audit log settings to set the amount of time that log data is preserved for</li> <li>- Filter log results by keywords including specific users, event types, and changes</li> </ul>   |

## Broaden Your Knowledge with Atlassian ACP-220 Sample Questions:

### Question: 1

Where's the best place in mission control to view information about which external features have been enabled?

- a) Overview
- b) Summary cards
- c) Activity
- d) Suggestions

**Answer: b**

**Question: 2**

Carmen wants to create a database to store contact information for her clients. She wants to store the client's name, location, phone number, and email. What would be the fields in Carmen's database?

Select all correct responses.

- a) Buenos Aires
- b) Location
- c) +1-555-236-7708
- d) Phone number
- e) Jenson Russell
- f) Email

**Answer: b, d, f**

**Question: 3**

What do page analytics show you?

Select all correct responses.

- a) How many users have visited that space
- b) When users last viewed the page
- c) How long a user spent reading the page
- d) How many times a user has viewed the page

**Answer: b, d**

**Question: 4**

John is managing a Confluence space for a project. One of the project phases has been completed, and he needs to decide whether to archive or delete that phase's page.

What factors should John consider when deciding to archive the page instead of deleting it?

Select all correct responses.

- a) The page contains historical data that might be useful in the future.
- b) The page has a few broken links that need fixing.
- c) The page has been inactive for a few weeks.
- d) The page has a large number of attachments.
- e) The page is part of a compliance requirement to retain records.

**Answer: a, e**

**Question: 5**

Which of the following statements is NOT true regarding hiding external links from search engines?

- a) The search engines won't follow URLs that are posted in pages and comments.
- b) It helps cut down on wiki-spamming.
- c) It discourages spammers from posting links on your site.
- d) You can hide external links from the Security configuration screen under Security settings.
- e) It prevents users from adding URLs to their Confluence page or comments.

**Answer: e**

**Question: 6**

Dev's company recently updated their brand colors and logo. He customizes the navigation to reflect the new logo and colors. Where will these changes appear in Dev's Confluence site?

Select three answers.

- a) Browser tab logo
- b) Navigation bar logo
- c) Create button color
- d) Page background color
- e) Navigation bar background color

**Answer: b, c, e**

**Question: 7**

Jamie is responsible for archiving the entire Confluence space for a completed project. She needs to export the space to ensure all content is preserved and can be accessed offline if needed.

What are the key considerations Jamie should keep in mind when deciding to export an entire Confluence space?

Select all correct responses.

- a) Making sure that the export reduces the overall size of the Confluence instance.
- b) Confirming that the export process does not disrupt current users.
- c) Ensuring that the exported content can be easily restored if needed.
- d) Ensuring that all pages and attachments are included in the export.

**Answer: c, d**

**Question: 8**

A user is able to access a page using a direct link. However, the page is not visible within the page tree. What change caused this?

- a) Page was restricted
- b) Page was deleted
- c) Page was archived
- d) Page was renamed

**Answer: c**

**Question: 9**

Colette wants to find content that definitely contains the words "holiday," but can contain either "time off" or "PTO." What search should she use?

- a) "time off" OR "PTO" OR "holiday"
- b) "time off" AND "PTO" (AND "holiday")
- c) "time off" AND "PTO" AND "holiday"
- d) ("time off" OR "PTO") AND "holiday"

**Answer: d**

**Question: 10**

Which of the following statements correctly describes the relationship between organizations, sites, and apps in Atlassian Cloud?

- a) An organization can contain multiple sites, and each site can have multiple apps.
- b) A site can contain multiple organizations, and each organization can have multiple apps.
- c) An app can contain multiple organizations, and each organization can have multiple sites.
- d) An organization can contain multiple apps, and each app can have multiple sites.

**Answer: a**

## Avail the Study Guide to Pass Atlassian ACP-220 Confluence Administration for Cloud Exam:

- Find out about the ACP-220 syllabus topics. Visiting the official site offers an idea about the exam structure and other important study resources. Going through the syllabus topics help to plan the exam in an organized manner.

- Once you are done exploring the [Atlassian ACP-220 syllabus](#), it is time to plan for studying and covering the syllabus topics from the core. Chalk out the best plan for yourself to cover each part of the syllabus in a hassle-free manner.
- A study schedule helps you to stay calm throughout your exam preparation. It should contain your materials and thoughts like study hours, number of topics for daily studying mentioned on it. The best bet to clear the exam is to follow your schedule rigorously.
- The candidate should not miss out on the scope to learn from the [Confluence Administration for Cloud training](#). Joining the Atlassian provided training for this Atlassian certification exam helps a candidate to strengthen his practical knowledge base from the certification.
- Learning about the probable questions and gaining knowledge regarding the exam structure helps a lot. Go through the [Atlassian ACP-220 sample questions](#) and boost your knowledge
- Make yourself a pro through online practicing the syllabus topics. ACP-220 practice tests would guide you on your strengths and weaknesses regarding the syllabus topics. Through rigorous practicing, you can improve the weaker sections too. Learn well about time management during exam and become confident gradually with practice tests.

## Career Benefits:

Passing the Atlassian ACP-220 exam, helps a candidate to prosper highly in his career. Having the certification on the resume adds to the candidate's benefit and helps to get the best opportunities.

## Here Is the Trusted Practice Test for the Atlassian ACP-220 Certification

CertFun.Com is here with all the necessary details regarding the ACP-220 exam. We provide authentic practice tests for the ACP-220 exam. What do you gain from these practice tests? You get to experience the real exam-like questions made by industry experts and get a scope to improve your performance in the actual exam. Rely on CertFun.Com for rigorous, unlimited two-month attempts on the ACP-220 practice tests, and gradually build your confidence. Rigorous practice made many aspirants successful and made their journey easy towards grabbing the Atlassian Certified Professional - Confluence Administration for Cloud.

**Start Online practice of Atlassian ACP-220 Exam by visiting URL**  
**<https://www.certfun.com/atlassian/acp-220-atlassian-confluence-administration-cloud>**